



AGREEMENT FOR INTERINSTITUTIONAL COLLABORATION

**CONVENIO N° 417 – 2014 - MINEDU
BETWEEN**

THE MINISTRY OF EDUCATION OF PERU AND GRIFFITH UNIVERSITY

This document certifies the Agreement of Interinstitutional Cooperation for the implementation of Graduate Scholarships between **THE MINISTRY OF EDUCATION OF PERU**, with RUC N° 20131370998, hereinafter referred to as **THE MINISTRY**, with legal address in Calle Del Comercio N° 193 – San Borja – Lima 41 – PERÚ, represented by the Executive Director of the National Program of Scholarships and Educational Credit (PRONABEC), Dr. Raúl Choque Larrauri, identified with DNI N° 23266921 and appropriately authorized to celebrate this agreement as stated in Ministerial Resolution Ministerial N° 014-2014-ED, and **GRIFFITH UNIVERSITY** with address in 170 Kessels Road, Nathan, Queensland, Australia 4111 with CRICOS Provider Number 00233E granted by the Australian Government hereinafter referred to as GU, represented by the Vice Chancellor and President, Professor Ian O'Connor appointed since the 17 January 2005 and as such he is appropriately authorized to establish this agreement under the terms and conditions expressed as follows:

FIRST: THE PARTIES

1.1. THE MINISTRY is the entity of the Peruvian Government in charge of defining, directing and articulating policies regarding education, culture, recreation and sports in accordance with the general policies of the State.

1.2. The National Program of Scholarships and Educational Credit, hereafter PRONABEC in charge of elaborating, proposing and executing policies related to the awarding of scholarships and academic loans, which is the body of THE MINISTRY in charge of the design, planning, managing, monitoring and evaluating of scholarships and loans for higher education with the objective of contributing to equal opportunity for low income students and professionals with academic excellence to access programs of study as well as endeavouring to ensure their stability, success and conferral of their degree.

1.2. PRONABEC, subsidizes

1.3.1. Graduate studies for professionals with high academic performance and insufficient economic resources in Eligible International Higher Educational Institutions and Universities whom must be ranked among the first four hundred (400) at least once in the five years prior to the respective call in the following rankings: QS World University Rankings, Academic Ranking of World Universities (ARWU), Times Higher Education World University Rankings, and focusing on studies related to peruvian scientific and technological development.

1.3.2. Tuition, pension, study materials, language course when appropriate; insurance with health, accident, life and repatriation coverage, work research, certification (administrative costs for obtaining the relevant degree or equivalent), monthly allowance for food, lodging and local transportation and others PRONABEC be determined by the rules of each call, as budget availability; international transport (only at the beginning and end of the academic program), except the repetition of unapproved courses.



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- 1.3. GRIFFITH UNIVERSITY (GU) (CRICOS Provider N°: 00233E) is a public university recognised by the Government of Australia with the authority to grant bachelor, masters and research higher degrees and is founded on the principles of social justice and access to higher education.
- 1.4. GU is Australia's ninth largest education provider and ranks in the top 5% of world universities based on several of the world rankings including the Academic Ranking of World Universities (ARWU top 301); QS World University rankings (341); and Top 100 of institutions under the age of 50 in the Times HE World University rankings and QS World University rankings.

SECOND: BACKGROUND

The Agreement of Interinstitutional Cooperation, between THE MINISTRY and GU, defines the intention of the parties to strengthen their efforts to increase the offer of graduate scholarships with the objective of boosting human capital with adequate training, refinement and research promoting competitiveness and scientific and technology development for Peru.

THIRD: LEGAL FRAMEWORK

- 3.1. Law 29837 creates the National Scholarship and Educative Credit Program.
- 3.2. Supreme Decree N° 013-2012-ED that approves the Rules and Regulations of the Law 29837, modified by Supreme Decree N° 008-2013-ED dated September 21, 2013.
- 3.3. Ministerial Resolution N° 0108-2012-ED that approves the Operations Manual – PRONABEC.
- 3.4. Ministerial Resolution N° 014-2014-ED - Delegation of Powers and Duties to Pronabec Executive Director to sign this agreement

FOURTH: GENERAL OBJECTIVE

The general objective of this agreement is to support the efforts of the MINISTRY in building advanced human capital through the awarding of scholarships for graduate studies programs in order to promote the scientific, academic, economic, social and cultural development of the country.

FIFTH: SPECIFIC OBJECTIVE

To provide access for Peruvian professionals with excellent academic performance and insufficient economic resources to the graduate programs offered by GU through financing by the MINISTRY, of up to 50 students every year in Master and Doctoral programs related to Science and Technology.

The length of the Graduate Scholarships is determined by the program of choice according to the parameters of GU in relation to the Master and Doctoral programs specified in **Annex 1** of this agreement, taking into consideration the areas prioritized by the MINISTRY. The length of these programs will be up to 2 (two) years for Masters and 4 (four) years for PhDs.

SIXTH: COMMITMENTS OF THE PARTIES

6.1. COMMITMENTS OF GU

GU assumes the following commitments:

- 6.1.1. Annually, inform to THE MINISTRY the detailed costs, such as registration, tuition fees and any other educational, tutoring and English services provided by GU to fellows in Masters and





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Doctorate studies. For year 2014 these costs are established in Annex N° 2 of this agreement.

6.1.2. Issue either a conditional offer letter or unconditional offer letter. Such letter shall contain the following in order that professional may obtain a scholarship from the MINISTRY for Master and Doctorate studies:

a) Conditional offer: Confirmation that the applicant has fulfilled GU's Academic entry requirements but has not fulfilled English Language requirements which must still be completed, and in any case this can only be for a maximum of ten weeks under The Ministry's funding for this scholarship program, according to 6.1.7.

b) Unconditional offer: Confirmation that the student is offered a place in one of GU's programs provided all Academic and English Language requirements have been met.

6.1.3. Arrangement of Overseas Health Cover (OSHC) for the length of the student's visa. As an International Student, it is a condition of the student's visa that OSHC is in place for the entire duration of the student visa.

6.1.4. Facilitate the documentation needed to obtain a Student Visa for the entire length of the graduate program chosen by the student. GU expressly declares to know that this visa, after reaching its entitlement shall not be renewed by any reason, because of the obligation of the fellows of returning to Peru to impart in their hometown the knowledge acquired through accomplishing Peru Service Commitment. In that sense, GU will refrain from making any kind of offer to any scholarship holder to remain in Australia to work or research after they have finished their postgraduate studies.

6.1.5. Provide tutoring and academic mentoring as well as counselling support to the Scholarship awardees during their graduate studies period.

6.1.6. Provide, free, the unique Griffith University English HELP program which provides in-degree English language support to Griffith University students who are from a non-English speaking background.

6.1.7. ENGLISH LANGUAGE REQUIREMENTS

a. Only those students who reach the required standard of IELTS 6.5 (with no sub-score below 6.0) will be eligible to enrol into the Master and doctoral programs at GU.

b. The above process outlines the English language requirements accepted by Griffith University as meeting English language entry requirements to master programs. This process should be read in conjunction with Griffith University's Admission Policy for Postgraduate Students. English Language Entry Requirements for International students are subject to change and the students must satisfy the requirements specified in the Admission Policy for Postgraduate Programs and THE MINISTRY.

c. GU will provide additional English language tuition scholarships at Griffith English Language Institute – GELI, as required for up to 15 hours per semester per student to students who have completed their ten English weeks approved by THE MINISTRY and received an unconditional offer from GU but, nonetheless, still need to improve some English communication skills to allow them to make a better performance in their postgraduate studies, by attending additional GELI English Language tuition concurrently with their postgraduate studies.

The GU scholarship funding for English Language tuition will be reviewed at the end of each academic year and may be adjusted accordingly. Any changes to the GU scholarship funding will not affect those PRONABEC students who are already enrolled in GELI programs.



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- 6.1.8. Send to THE MINISTRY, to the address provided as the Academic Progress Coordinator, at the end of each academic period, a complete report on the academic progress and disciplinary status of each scholarship holder. In that order, the scholarship holder will sign the authorization indicated in Annex 3.
- 6.1.9. Provide to THE MINISTRY, the information for the web-site link to be included in the institutional electronic portal of PRONABEC which is a direct link to the website of GU in order to facilitate access to the information regarding the Master and Doctorate programs offered by GU indicated in Annex 1 and officially accredited by Australian authorities.
- 6.1.10. Provide room and board information and advice to scholarship holders.
- 6.1.11. Encourage and provide the facilities for the scholarship holders to start their research work from the beginning of their studies in order to have it completed by the end of their academic program.
- 6.1.12. Facilitate a well-equipped research space to each scholarship holder of the MINISTRY in order to contribute to the successful development of their research activities.
- 6.1.13. Issue an invoice to the MINISTRY with listing details for payment for those students enrolled in GU's programs, after the fourth week of the start of classes for each semester. This allows students time to change and/or consolidate their selection and confirm their chosen degree program, prior to the invoice being issued.
- 6.1.14. Upon successful completion confer the relevant Masters or PhD degree at no additional cost to the student or THE MINISTRY.
- 6.1.15. Communicate annually to THE MINISTRY and the scholarship holders in case any program listed in Annex 1 would be renamed, added, updated or withdrawn, indicating the replacement program for programs which are withdrawn from offer. In the same way GU will inform, according to the Australian Quality Framework (AQF) requirements for Australian universities, if some Master degrees at GU will change from January 2015.
- 6.1.16. Communicate to the MINISTRY regarding any students applying for academic programs that are changing; and regarding any suspension of studies.
- 6.1.17. Do not enrol in the next academic term any scholarship holder who has obtained a disapproving score average (a cause for losing their scholarship) and immediately inform the MINISTRY in order to take action to repatriate the fellow.

6.2. COMMITMENTS OF THE MINISTRY

THE MINISTRY, through PRONABEC, commits to:

- 6.2.1. For all students enrolling in GU's programs, THE MINISTRY will provide to the student or GU an official communication which must include the name of the program that the student intends to study and the billing address of THE MINISTRY.
- 6.2.2. Cover the tuition costs of each Peruvian scholarship holder according to 1.3.2. The annual costs must be advised to THE MINISTRY by GU at the beginning of every fiscal year (January for Perú) in order to establish its annual budget. To pay the invoices for every academic period, GU must send to THE MINISTRY as per 6.1.14 an invoice issued by GU after week four of each semester.
- 6.2.3. THE MINISTRY will make payment of the invoice issued by GU within 30 days as per the due date on the invoice.
- 6.2.4. Grant an annual stipend for living expenses, paid in 12 equal parts monthly to each scholarship holder.
- 6.2.5. Grant an annual stipend for academic materials.



- 6.2.6. Provide roundtrip flight tickets to each scholarship holder; Lima – Brisbane (at the beginning of the academic program) and Brisbane - Lima (at the end of the academic program).
- 6.2.7. Pay for the cost of Overseas Health Cover insurance to each scholarship holder as required by the Australian Government and as arranged per 6.1.2 of this agreement.
- 6.2.8. Provide English courses to each scholarship holder of the MINISTRY, if required. The courses must be taken at the language centres of GU.
- 6.2.9. Provide contact details of the Academic Progress Coordinator in order to receive the Academic Reports from GU as per 6.1.8.

6.3 COMMON COMMITMENTS

- 6.3.1. Establish a joint co-operation for every year of the agreement aiming to achieve the objectives of the commitments outlined in this agreement.
- 6.3.2. Evaluate and share the results of the cooperation established and achievements, identifying the difficulties and the possible improvements in the execution of this agreement.

SEVENTH: FINANCING

THE MINISTRY will cover the costs of the items indicated in clause 6.2, except the repetition of failed courses, and GU will provide the funds for the scholarships as per Clause 6.1.6 and 6.1.8 of the Sixth Article, with the objective that the Peruvian scholarship holders can access, stay and successfully complete their studies in GU and gain conferral of their degree. The financing corresponding to THE MINISTRY is granted according to the Budget assigned annually by the Public Budget Laws of the country and the Law N° 28411 – General Law of the National Budget System of Peru.

EIGHT: INTERINSTITUTIONAL COORDINATION

For adequate follow up, supervision and monitoring of the compliance of the commitments defined in this agreement, the parties agree to assign as Interinstitutional Coordinators, according to the functions exercised in the implementation of this agreement, the following officials:

For THE MINISTRY

- Responsible : Executive Director of PRONABEC
- Alternative : Chief of PRONABEC's Graduate Scholarships Office

Academic Progress Coordinator

- Responsible : Chief of PRONABEC's Graduate Scholarships Office
- Email : sarajujo@minedu.gob.pe

For GU

- Responsible : Michael Holder, Manager Financial Aid and Sponsorships
- Alternative : Financial Aid and Sponsorship Officer

Academic Progress Coordinator

- Responsible : Michael Holder, Manager Financial Aid and Sponsorships
- Email : m.holder@griffith.edu.au



Michael Holder



THE MINISTRY, through PRONABEC, and GU may at any time replace their Interinstitutional coordinators, when considered appropriate, by giving seven days' notice to the other party.

NINTH: TERM OF THE AGREEMENT

The term of this agreement is 4 (four) years and takes effect from the date it is signed by both parties. The termination of this agreement will not affect those PRONABEC students who are already enrolled in Griffith University programs.

TENTH: AGREEMENT MODIFICATIONS

Any modifications, restrictions, broadening or extension of this agreement can be done through mutual consensus of the parties, by giving six months' notice, and must be formalized by an Addendum which will become part of this agreement.

ELEVENTH: SOLUTIONS TO DISPUTES

Any controversies, discrepancies or demands arising from this agreement, including the ones concerning its expiration, validity, execution, compliance or interpretation, ("the Dispute") shall be resolved:

- a) by agreement between the Parties through mutual consultation and negotiations in good faith and in accordance with their common objectives;
- b) In case the controversy persists, the parties express their will to submit to awareness arbitration, which will be unique, definitive, unchallengeable and binding on the parties and may not be appealed to the judiciary or to any administrative instance.

To this end, either party may request the Arbitration Center of the Lima Commerce Chamber to appoint one among its skilful members. After assuming the role and receiving the parties positions, the resolution shall be issued within fifteen working days.

Each Party will continue to perform this Agreement despite the existence of a Dispute or any proceedings under the above clause.

TWELVETH: FINAL DISPOSITIONS

12.1. The parties subscribing this agreement, expressly state to be subject to peruvian law and to Australian Law in the State of Queensland except the agreements contained in this document, which are law between parties, and that their respective residences are the addresses mentioned in the introduction to this document, in which each other will be passed validly communications and / or notifications as necessary. Any variation of these addresses will be effective the tenth business day of being notified in writing to the other party.

12.2. All communications shall be valid and effective if done writing, sent and received via fax, institutional e-mail, certified mail or notarized communications, remitted between those who subscribe this agreement and between Inter Institutional Coordinators, designated by the parties at the eighth clause ut supra.

12.3. This Agreement may be terminated by either party. As such:



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- a. The decision shall become effective from the conclusion of the current academic period when being communicated the decision.
- b. The resolution does not affect the activities and obligations that the parties are developing, which should continue to be met until complete implementation, as appropriate.
- c. Both Parties will proceed to establish how much PRONABEC must pay to GU until the current academic period finishes.
- d. If fellows do not see for appropriate transfer to another university to complete their studies, the obligations will remain in force between the parties exclusively regarding these fellows, not making new calls for scholarship contest that aim to send new trainees bound for GU.
- e. The parties shall take the necessary measures to avoid or minimize any prejudice, both among themselves and fellows.


In absolute conformity, the parties agree to establish this agreement by signing two sets of 3 (three) originals each, one in Spanish and the other in English and both equal in content and authenticity.

For THE MINISTRY

For GU



Dr. Raúl Choque Larrauri
Executive Director

Professor Ian O'Connor
Vice Chancellor and President

Date: 26/05/2014



ANNEX N° 1

MASTERS AND PHD SUBSIDIZED TO FELLOWS BY THE MINISTRY OF EDUCATION OF PERU IN GRIFFITH UNIVERSITY – AUSTRALIA	
MASTERS	
N°	PROGRAM* LIST
1	Master of Engineering
2	Master of Information Systems
3	Master of Information Technology
4	Master of Environment
5	Master of Environment (Climate Change Adaptation)
6	Master of Environment (Education for Sustainability)
7	Master of Environment (Economics and Policy)
8	Master of Environment (Environmental Protection)
9	Master of Environment (Water Resources)
10	Master of Urban and Environmental Planning
11	Master of Science with honours (Biotechnology and Molecular Biology)
12	Master of Science in Public Health (International)
13	Master of Medical Research
14	Master of Science with honours (Molecular Microbiology)

***Note A:** From 1 January 2015, due to the Australian Quality Framework (AQF) www.aqf.edu.au requirements for Australian universities, it is envisaged that some Master degrees at GU will change. Students commencing from 2015 should check the length of the program at the time of application.

*** Note B:** Programs may be renamed, added, updated or withdrawn. A replacement program will, in most cases, be available for programs which are withdrawn from offer. Moreover to inform to THE MINISTRY as indicated in clause 6.1.15 of the agreement, students should consult the Griffith University web-site for the relevant Academic and English Language levels required for entry into the desired program before enrolling <https://www148.griffith.edu.au/degree-career-finder/>



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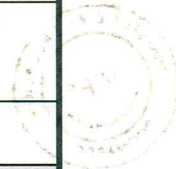
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ANNEX 2

TUITION FEES FOR 2014*

MASTERS SUBSIDIZED TO FELLOWS BY THE MINISTRY OF EDUCATION OF PERU IN GRIFFITH UNIVERSITY – AUSTRALIA					
N°	PROGRAM	Total credit points (CP)	AUD per Annum (80CP)	Total AUD\$	Length of Program
1	Master of Engineering	80CP	\$22,640.00	\$22,640.00	1 year
2	Master of Information Systems	80CP	\$20,480.00	\$20,480.00	1 year
3	Master or Information Technology	120CP	\$22,240.00	\$33,360.00	1.5 years
4	Master of Environment	80CP	\$23,760.0	\$23,760.00	1 year
5	Master of Environment (Climate Change Adaptation)	80CP	\$23,760.0	\$23,760.00	1 year
6	Master of Environment (Education for Sustainability)	80CP	\$23,760.0	\$23,760.00	1 year
7	Master of Environment (Economics and Policy)	80CP	\$23,760.0	\$23,760.00	1 year
8	Master of Environment (Environmental Protection)	80CP	\$23,760.0	\$23,760.00	1 year
9	Master of Environment (Water Resources)	80CP	\$23,760.0	\$23,760.00	1 year
10	Master of Urban and Environmental Planning	160CP	\$23,760.00	\$47,520.00	2 years
11	Master of Science with honours (Biotechnology and Molecular Biology)	80CP	\$24,960.00	\$49,920.00	2 years
12	Master of Science in Public Health (International)	120CP	\$24,960.00	\$37,440.00	1.5 years
13	Master of Medical Research	80CP	\$19,680.00	\$19,680.00	1 year
MASTERS SUBSIDIZED TO FELLOWS BY THE MINISTRY OF EDUCATION OF PERU IN GRIFFITH UNIVERSITY – AUSTRALIA					
N°	PROGRAM	Total credit points (CP)	AUD per Annum (80CP)	Total AUD\$	Length of Program
14	Master of Science with honours (Molecular Microbiology)	160CP	\$24,960.00	\$49,920.00	2 years



Spald



- * Please note: Fees are reviewed by the University annually and are subject to change. For subsequent years, moreover to inform to THE MINISTRY as indicated in clause 6.1.1, the full details about courses and fees will be published on the Griffith website- <https://www148.griffith.edu.au/degree-career-finder/>

Annual and Biannual deadlines:

1. Application dates:

Applications may be submitted at any time before the closing date. Application closing dates are (typically) as follows:

- Semester 1 applications close on *31 January*
- Semester 2 applications close on *30 June*

Late applications may be considered if places are available and at the discretion of the relevant Program Convenor. Note that not all programs are offered in all semesters.

Application closing dates for some programs may differ from those listed above. Refer to specific program details on the 'How do I apply?' section of the "Programs and Courses" website <https://www148.griffith.edu.au/programs-courses/> for these dates.

2. Starting of Classes:

- **Semester 2, 2014:**
Orientation starts: 21 – 25 July
Classes start: 28 July – 1 August
- **Semester 1, 2015**
Orientation starts: 23 – 27 February
Classes start 2 – 7 March
- **Semester 2, 2015:**
Orientation starts: to be advised
Classes start: 27 July 2015 - 31 July

Orientation and Commencement dates are listed in all letters of offer. Refer academic calendar: <http://www.griffith.edu.au/calendars-events/academic-calendar>

3. Enrolment of Scholarship holders – by Census date

4. Census dates

The standard census dates are as follows:

- *
- **Semester 2, 2014: Sunday 24 August***
- **Semester 1, 2015: Sunday 29 March***
- **Semester 2, 2015: Sunday 23 August***

*These are the standard census dates, however as some courses have a different census date, please refer to the information for each degree program in the program catalogue (<https://www148.griffith.edu.au/degree-career-finder/>) for each course under "Course offerings and timetables".

5. Invoicing and payment for year 2014

GU will invoice PRONABEC one week after the Census date. Payment is due within a 30 day term on the invoice.

ANNEX 03

Lima, _____, 201__.

Messrs.!

GRIFFITH UNIVERSITY - GU

Australia.-

Through this document, (name and last name) with Passport N ° _____, awardee scholarship by National Program of Scholarships and Educative Credit (PRONABEC in Spanish abbreviations) of the Ministry of Education of Peru, according with Australian privacy legislation and University policies, expressly state:

I authorize to **GRIFFITH UNIVERSITY** to send directly to PRONABEC's Postgraduate Scholarships Office, at the end of every academic period, an official certificate on my academic progress, disciplinary status and any other personal information required by PRONABEC.

This authorization is stated in order to renew my scholarship under terms demanded by PRONABEC regulations for the next academic period which also will allow accomplishing economic pacts agreed by PRONABEC with **GRIFFITH UNIVERSITY** about funding my scholarship.

Sincerely

Signature
Name, last name,
DNI Number
Passport Number



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